



SYLVAN TOWNSHIP

18027 Old US 12
Chelsea, Michigan 48118-9673
(734) 475-8890
Fax: (734) 475-8905

ZONING ORDINANCE AMENDMENT REQUEST FORM

Official Use only:

Zoning request# _____ Fee paid: _____ Date received: _____
Date published: _____ Date notices sent: _____
Date reviewed by planning commission _____
Date published: _____ Date notices sent: _____
Date reviewed by township board of trustees _____
Date approved _____ denied _____

PLEASE PRINT

Name of applicant: _____

Address (Street): _____

City _____ State _____ Zip Code: _____

Contact information: Phone _____
Email _____

Property interest of applicant:

- () Owner name: _____
- () Contractor/purchaser name: _____
- () Lessee name: _____
- () Other: _____

Name of owner (if other than applicant): _____

Address (Street): _____

City _____ State _____ Zip Code: _____

Contact information: Phone _____
Email _____

Provide proof of ownership: _____

Location of property:

Address: _____

Tax ID # (s) _____

Legal Description (attach additional sheet if necessary):

Present Zoning District Designation: _____

Present Use of Property: (Residential – single family, multi-family), (Industrial),
(Commercial) (Agriculture), (Etc.)

List any deed restrictions and/or association restrictions: (attach additional pages as
necessary) _____

**Describe any specific uses that are or are not allowed on the property that you would
like to have allowed or disallowed:**

**Is the amendment applied for due to unique circumstances present on your property or
to general conditions in the area?**

_____ owner's property _____ general conditions

**Explain any peculiar or unique conditions, and how many properties in your area are
similarly affected:**

**How do you propose to minimize any potential negative impacts which your proposed
activity may cause to surrounding land and neighbors?** _____

**Attach a site plan showing property layout with all boundary dimensions and the
relationship of all adjoining properties.** _____

Action Requested is an Amendment to the Sylvan Township Zoning Ordinance as follows:

A. Zoning Text Amendment_____

It is requested that Section (s)_____of the Sylvan Township Zoning Ordinance be amended as follows:_____

Reason for requesting the amendment: (attach addition pages as necessary)

B. Zoning Map Amendment_____

It is requested that the property described above and shown on the attached Site Plan and Survey be rezoned to Zoning District:_____

Reason for requesting the amendment: (attach addition pages as necessary) State exactly what is intended to be done on or with the property which necessitates a change of the zoning ordinance:

I (we), the undersigned, request a hearing before the Sylvan Township Planning Commission requesting that consideration be given to an amendment of the township zoning ordinance and any decision favorable to the undersigned rendered upon this request do not relieve the applicant from compliance with all other provisions and requirements of the Sylvan Township Zoning Ordinance. The undersigned further affirms that he/she or they is/are the owner, lessee, or other type of interested party such as authorized agent for the owner involved in the request and that the answers and statements herein contained and the information herewith submitted are in all respects true and correct to the best of his/her/their knowledge and belief.

Applicant name:_____ (please print)

Applicantsignature:_____ Date:_____

Owner name:_____ (please print)

Owner signature:_____ Date:_____

ATTACH ANY ADDITIONAL COMMENTS IN SUPPORT OF THE REQUEST.

This application is to be completed, and accompanied by payment based on the Sylvan Township fee schedule and returned to:

Sylvan Township Zoning Administrator

18027 Old US 12

Chelsea, Michigan 48118

Application for rezoning, either a text amendment or map amendment, shall be made by filing the completed application form, all required information, eight hard copies, a copy in pdf form, and the required fee with the township board. No part of the fee shall be returnable to the applicant.

The completed application must be submitted at least 45 days prior to the hearing date.