

SYLVAN TOWNSHIP - FEE SCHEDULE

Effective date: February 6, 2024

1. Zoning Compliance Permit	Existing	\$ 200.00
	New	\$ 225.00
		<i>Plus \$50.00 each unit</i>
	Decks/Porches	\$ 100.00
	Garages/Barns	\$ 125.00
	Misc. Projects, e.g. Fences	\$ 100.00
<i>Note: Zoning Compliance Permit fees will be increased to \$275.00 in all instances in which commencement of construction or occupancy has been performed without benefit of a Zoning Compliance Permit</i>		
2. Zoning Amendment *	Rezoning	\$ 900.00
	Text Change	\$ 500.00
3. Zoning Board of Appeals	Single Family Residential and Small Commercial	\$ 575.00
	All others	\$ 700.00
	Adjournment or re-hearing (except when not caused by petitioner)	\$ 450.00
	Professional Service Deposit for Water and Sewer Review	\$ 500.00
4. Site Plan, Preliminary and Final *	0 to 5 acres	\$ 900.00
	Over 5 acres	<i>Plus \$20 per acre</i>
	Urban Site Plan **	
	0 to 5 acres	\$ 1,075.00
	Over 5 acres	<i>Plus \$20 per acre</i>
	Subdivision *	\$ 900.00
	Site Condominium *	
	Without central water or sewer	\$25.00 per dwelling
	With central water or sewer	\$30.00 per dwelling
	With central water and sewer	\$35.00 per dwelling
		<i>Plus \$20 per acre</i>
	Special Use Permit *	\$ 900.00
	Re-submittal of site plans with changes for public hearing *	\$ 400.00
All other plan reviews not otherwise covered *	\$ 900.00	
Home Occupancy *	\$ 175.00	
REQUIRES DEPOSIT FOR REVIEW COSTS	\$ 500.00	
5. Open Space Preservation Development	Conceptual Development Plan *	\$ 750.00
	Final Development Plan *	\$ 900.00
		<i>Plus \$30 per dwelling</i>

6.	Agricultural Tourism - Special Use Event	Bundle 1-5 Events (<i>submitted with single application</i>)	\$ 900.00
	<i>Note: Events exceeding 8 per year will be reviewed as a new bundle application.</i>	Each additional event submitted with same application (<i>max 3 additional events</i>)	\$ 100.00
		Professional services deposit	\$ 1,500.00
7.	Land Division		\$ 200.00
		Base fee for more than 2 new parcels	\$ 175.00
		Plus per parcel additional fee:	
		Without central water or sewer	\$ 25.00
		With either central water or sewer	\$ 30.00
		With central water and sewer	\$ 35.00
		REQUIRES DEPOSIT FOR REVIEW COSTS	\$ 500.00
8.	Land Transfer		\$ 175.00
		REQUIRES DEPOSIT FOR REVIEW COSTS	\$ 300.00
9.	Outdoor Gathering/Temporary Gathering Permit		\$ 1,500.00
10.	Utility Franchise Fee		\$ 4,000.00
		REQUIRES DEPOSIT FOR REVIEW COSTS	\$ 2,000.00
11.	Private Driveway Permit		\$ 125.00
		REQUIRES DEPOSIT FOR REVIEW COSTS	\$ 500.00
12.	Zoning Ordinance Book		\$ 125.00
13.	Master Plan Book		\$ 55.00
14.	Sewer Use Ordinance		\$ 75.00
15.	Water Use Ordinance		\$ 75.00
16.	Special Meetings	Township Board	\$ 500.00
		Planning Commission	\$ 350.00
		ZBA (Without Public Hearing)	\$ 320.00
17.	Connection Fee for Water		\$ 5,000.00
18.	Connection Fee for Sewer		\$ 5,000.00
19.	Application Fee for Sand and Gravel Ordinance	First 10 acres	\$ 5,000.00
		For each additional 10 acres	\$ 1,000.00

20. Site Insurance

Policy \$5,000,000 per incident all liability claims

- * *DEPOSIT for Consulting, Engineering and Attorney and Sylvan Township Utility fees (to be returned when project is completed and all fees are paid in full). Billings are sent on a monthly basis. Deposit amount may be more than \$2,500 dollars based on an estimate of the review costs.* \$ 2,500.00
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- ** *DEPOSIT for Consulting, Engineering and Attorney fees. Billings are sent on a monthly basis, with the amount of the billing subtracted from the funds on deposit. In no instance shall funds on deposit be allowed to drop below \$4,000.00. Once that level is reached, applicant shall be required to return prepaid funds to the \$5,000.00 level. Deposit amount may be more than \$10,000 dollars based on an estimate of the review costs.* \$ 10,000.00
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